



Freeport Homeowners' Association

3195 Mecartney Road • Alameda, CA 94502

(510) 865-3363 • Fax (510) 522-1436

December 1, 2016

Dear Freeport Homeowners/Tenants:

The Freeport Board of Directors has approved the use of permit parking in your association. The rule will be enforced beginning January 1, 2017 between the hours of 9 a.m. and 2 p.m. Monday through Friday, excluding holidays.

Please see attached rule change.

To obtain your parking permits, please fill out application online or you may fill out enclosed application and mail or return to Community offices at 3195 Mecartney Road, Alameda. The Community offices are located on the second floor between LaVal's Pizza and the Bay Farm Church. Any way you choose to submit your application, you are required to show proof of residency and ownership of vehicle(s). To ensure your application is processed quickly, be sure to include that information with your application.

Remember, you only need a permit if the vehicle will be parked on the association streets between the hours of 9 a.m. and 2 p.m., Monday through Friday, excluding holidays.

If you have any questions, please feel free to contact me directly at sashby@harborbay.org or (510) 865-3363.

Sincerely at the direction of the Board of Directors
FREEPORT


Suzanne Ashby
Association Manager

Encl: Permit Parking Rule Change
Application

RULE CHANGE TO FREEPORT PARKING RULES

Freeport Residential Parking Permits

Freeport Homeowners Association has private streets and will enforce non-residential parking beginning January 1, 2017 between the hours of 9 a.m. and 2 p.m. Monday through Friday, excluding holidays.

Resident and Visitor permits must be hung from the rear view mirror.

A resident permit or guest permit does not allow parking in fire lanes, in front of mailboxes or any other parking restrictions (i.e., fire hydrants, driveways or crosswalks, etc.)

Resident Parking Permit – No Charge

To qualify for a residential parking permit, residents must present both a government issued photo identification and a current vehicle registration displaying their Freeport address. Permits are not transferable between vehicles.

If the vehicle is registered to the Freeport address, but is not registered in the name of the Freeport resident, the resident must provide a copy of the registered owner's valid picture ID, and a signed letter stating that the resident has the right to use the vehicle.

Permits can be picked up at the Community Offices located at 3195 Mecartney Road, Monday through Friday between 8 a.m. and 5 p.m. or for quicker processing and ease, online. Permits are processed at time of submission. The office is closed on holidays and weekends. Please allow two –three weeks to receive permits by mail.

Visitor permits may be obtained by residents by mail or in person.

Both resident and visitor permits must be visibly hung on rear view mirror. Any vehicle parked on Freeport streets without a visible permit between the hours of 9 a.m. and 2 p.m., Monday through Friday, excluding holidays will be towed without notice at the owner's expense.