



Bay Colony Association
3195 Mecartney Road
Alameda, California 94502
(510) 865-3363

December 28, 2016

Dear Homeowners of Bay Colony,

Due to the increased ridership of the Harbor Bay Ferry to San Francisco, the Board of Directors of Bay Colony, passed additional rules to the current parking rules of Bay Colony.

The new rule is being instituted to secure on-street parking for the residents of Bay Colony. Parking permits are being issued to residents at **NO CHARGE**.

All current parking rules are in effect regardless if the vehicle has a parking permit. For example, no vehicles can be parked in front of mailboxes between 10:00am and 5:00pm, no vehicles can be parked in the fire lanes and no vehicles can be stored on the street in excess of 7 consecutive days.

THE NEW RULE

Bay Colony Homeowners Association has private streets and will enforce a new rule pertaining to street parking between the hours of 9:00 A.M. and 2:00 P.M. Monday – Friday, excluding holidays.

All vehicles parked on the streets of Bay Colony between the hours of 9:00 A.M. and 2:00 P.M. Monday – Friday, excluding holidays, *must display from the rear view mirror a parking permit.*

Parking permits will be available FREE OF CHARGE to all homeowners. Each household will receive 2 resident parking tags and 2 visitor tags. The resident tags will be assigned to a single vehicle. They are not transferable from one vehicle to another.

Both resident and visitor permits must be hung from the rear view mirror. No exceptions. Any vehicle parked on the streets of Bay Colony between the hours of 9:00 a.m. and 2:00 p.m. Monday – Friday, excluding holidays, without a parking permit will be towed immediately. There will be no exceptions to this rule.

HOW TO OBTAIN A PERMIT

- Fill out the enclosed form and bring it to the office with your car registration, your driver's license and proof of residency in Bay Colony. If you use a company car or a car that is not registered in your name you must provide a letter from the registered owner that states your right to use the vehicle.
- Permits will be distributed at the Community Office, 3195 Mecartney Rd, beginning Tuesday, January 3rd. The office is open from 8:00 am – 5:00 pm.
- Beginning January 3rd applications may be completed on-line. Include a copy of your driver's license and proof of residency in Bay Colony. Permits will then be mailed. Allow 2 weeks for delivery.
- Visitor permits can be obtained at the Community Offices.

PROGRAM ENFORCEMENT SCHEDULE

- Beginning January 9, 2017 the program will be enforced with warning notices and no towing for cars parked on the street without permits.
- Beginning February 1, 2017 the program will be in full enforcement and cars parked on the street between 9:00 a.m. and 2:00 p.m. without a parking permit hanging from the rear view window will be towed.
- There will be no exceptions. Parking permits ***must be hanging from the rear view mirror.***
- **TOW COMPANY:** Auto Plus Towing: 510-562-6200
- Please contact your HOA Manager if you have other questions.
510-865-3363.