

Resolution #2000-03
Date: June 14, 2000

COMMITTEE GUIDELINES

In the interest of fostering an efficient and responsible committee system, the Board sets forth' the following guidelines:

1. Committees are made up of homeowner volunteers.
2. The Board may add members to any committee.
3. Each of the following committees shall include one Board member: Architectural, Landscape and Finance.
4. The Board approves membership of committees annually at its April meeting; the Board shall approve any membership changes during the year.
5. Committees choose their own chair.
6. Committees submit all requests for expenditures to the Board. The Association Manager can authorize emergency requests.
7. Committees make decisions that are within guidelines previously set by the Board including Annual Capital and Operating Budgets.
8. Committees make written reports at monthly Board meeting.

Adopted by the Board of Directors, June 14, 2000